




DUNCAN C. HERD - VICE PRESIDENT INTERNAL

GOAL PLAN 2020-2021

JULY 2020 //



"The one who adapts his policy to the times prospers, and likewise that the one whose policy clashes with the demands of the times does not."
-Niccolo Machiavelli, The Prince

INTRODUCTION

I campaigned for VPI on the promise of bringing openness and transparency to SUS. This goals laid out before you are representations of that promise. While the goals written in this plan are not numerous, they are far-reaching and comprehensive.

The primary goals articulated below will be my main focus for the year, with completion planned for the year's end. My secondary goals provide a governance framework and objectives to be completable throughout the term.

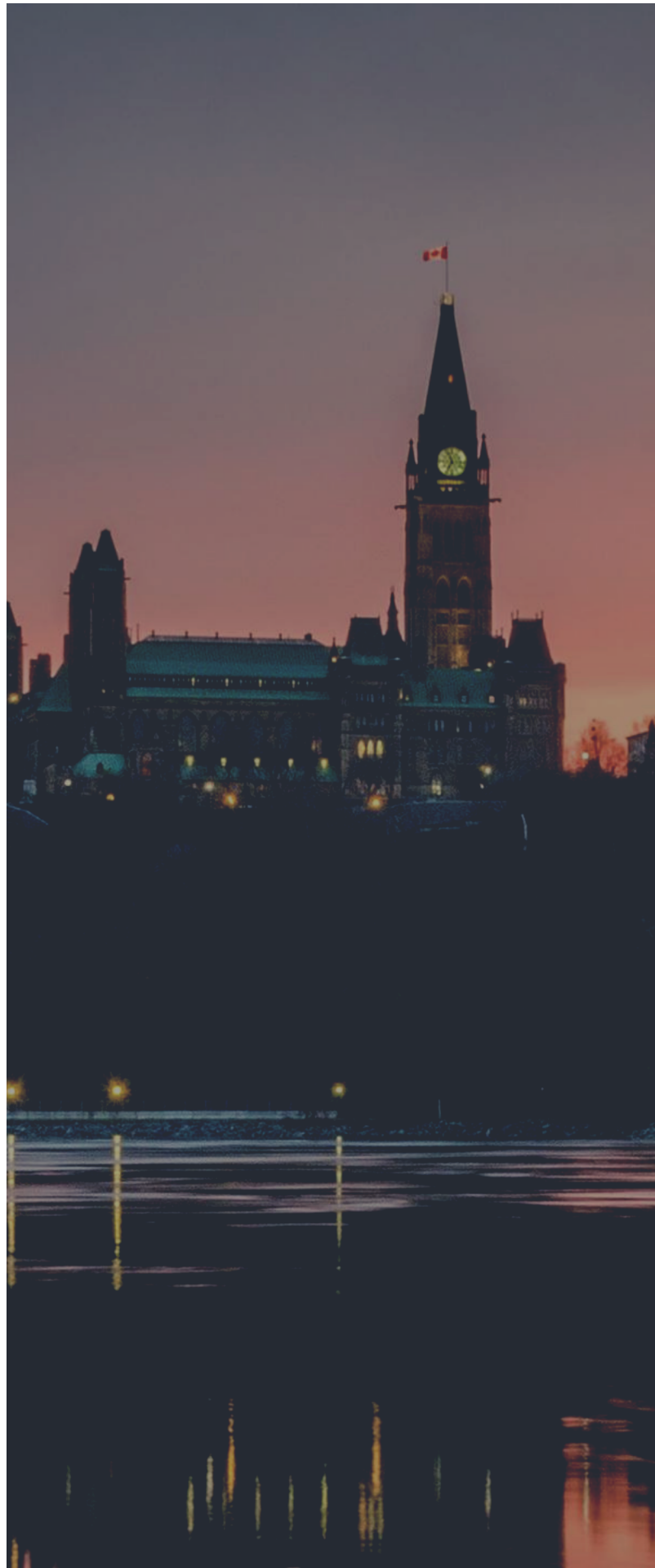
PRIMARY GOAL I

Complete Policy Revision

A significant majority of all policies and bylaws listed on the UFV SUS website are outdated. Because of this, many students are unfamiliar or uninformed to the true sense of what SUS is, how it functions and what it does for them. This is a problem that stems are beyond simple policy changes, but it is a problem that begins with policy. The solution is a complete revision of all policies and bylaws outdated and obsolete. This includes (but is not limited to):

- I. The elimination of the outdated committee policies;
- II. Revision and update of the governance policies;
- III. Revision and update of the finance policies;
- IV. Additions to the elections policy for a more robust and clear process with more opportunity for student engagement;
- V. The creation of a *archiving policy* which will cement and entrench the ongoing completion of the Archive Project; and
- VI. A Comprehensive revision of the bylaws, consistent with the BC Societies Act.

Completion of total Policy Revision is anticipated for April 2021



PRIMARY GOAL II

The Archive Project

Currently, the archives of SUS are lacking, especially in the areas of electoral records, historical AGM and Board minutes, and the sporadic release of quarterly financial reports. Similar to the problem with outdated policies, students are not able to access the historical information of the Society with the current record-keeping practices. My goal for the year is to upload all non-confidential information to the website and for public access, so students can understand the Society's evolution. This will be done via research using the executive drives, testimony of senior SUS staff, and scanning and uploading written documents. The Archive Project is planned to include:

- I.** All public board minutes dating from 2016 – onward;
- II.** Electoral records from as many years as possible;
- III.** Executive goal plans dating from the Davies Administration (2015-2016) – onward;
- IV.** All executive monthly reports from 2020 – onward; and
- V.** All policy changes from 2014 – onwards.

These items have been chosen based on the assessment of current records and record retrieval capacity. Unfortunately, 2020 will in many ways act as a “year-0” for record keeping at SUS due to the sporadic accessibility of information. This is one of many things that will be addressed in the Policy Overhaul.

Completion of the Archive Project is anticipated for 2021-2022, with ongoing support to be required by future VPI's as per the upcoming archiving policy.

PRIMARY GOAL III

Creation of a Strategic Plan

UFV SUS has been without a strategic plan since the discontinuation of the 2015-2018 plan in 2018. Since then, SUS has not had any clear long-term goals.

Because of this, I and other executive Committee members of the Levesque Administration, believe that the formulation of a new long-term strategic plan for SUS is necessary for its evolution and growth. Thus, a strategic planning committee has been created to advise and oversee the formulation of a plan and make sure the voices and interests of students are being heard, recognized, and implemented.

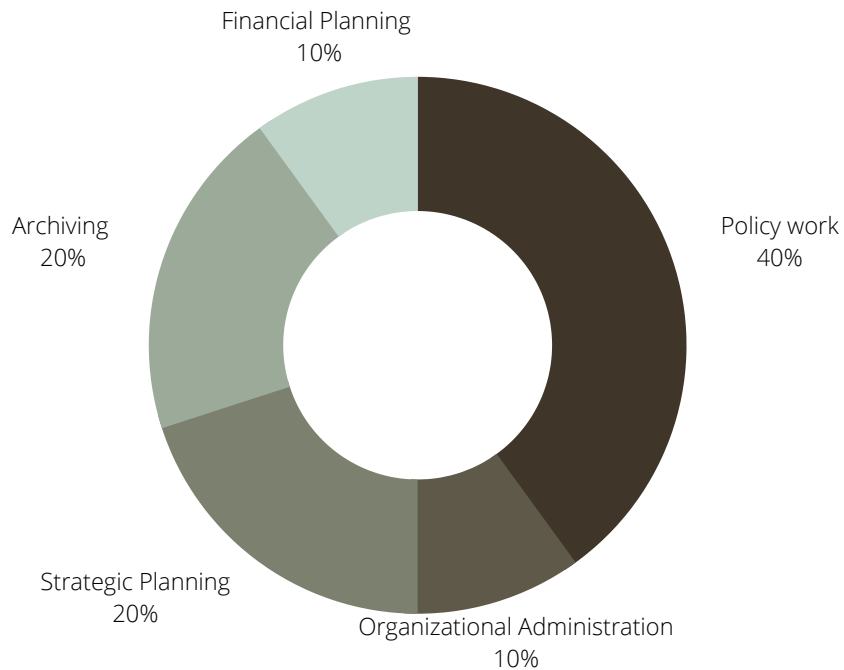
Completion of total Policy Revision is anticipated for March 2021



Secondary Goal I:

WUSC Support

The UFV chapter of World University Services of Canada successfully ran a student referendum in the 2020 Winter Semester to collect a \$2.00 levy from every student union member. This has ushered in a new strategic partnership between WUSC and SUS, one that can greatly benefit both party's. As VPI, I will provide support and represent the primary contact for WUSC in SUS. I will also be responsible for drafting up the SUS /WUSC Memorandum of Agreement, which outlines the relationship and responsibilities of both SUS and WUSC.



Completion of the SUS/WUSC MOA is anticipated for July 2020. Support will be ongoing.

(above) A visual display of time allocation for primary goals

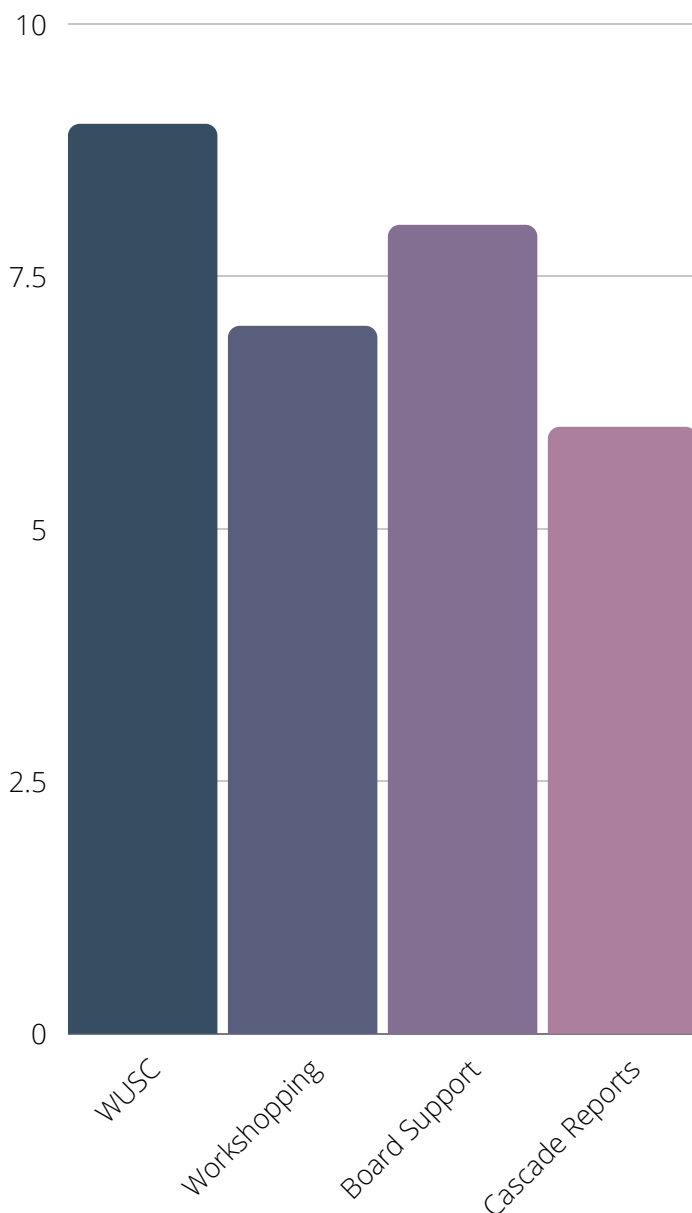
THE STUDENT REFUGEE PROGRAM (SRP)

A PROGRAM THAT CHANGES LIVES





(below) A visual display of prioritization for secondary goals



Secondary Goal II: Policy and Financial Workshops

The COVID-19 Pandemic has forced students to become more concerned than ever about finances. With many struggling, I believe that here, the traditionally inwards-focused role of VPI may have an opportunity to connect to students and provide valuable advice to promote healthy financial management, even in times of crisis.

Policies also are excellent opportunities for student engagement. Hosting small focus groups for policy work-shopping is an excellent practice that the former VPI, Tania Smart, utilized to refine policies through a framework of diverse contributions via student input.

Completion of two financial workshops are tentatively slated for the Fall 2020 and Winter 2021 semesters. Policy workshops will be ongoing as the need for specific revision arises.



Secondary Goal III: SUS Board of Directors Support

The SUS Board of directors is the highest administrative body in the institution. However, over the years, its ability to hold members of the executive has been hampered at times by small board compositions or inadequate knowledge of administrative procedures.

As secretary of the society, it is my responsibility to curate the Board so that it engages in healthy governance. My time on the UFV Board of Governors has granted me the experiences in institutional administration needed to ensure this norm and rejuvenate the SUS board to the appropriate level of engagement needed for healthy and consistent levels of accountability.

The Board can be supported through various, consistent initiatives, such as:

- I. Yearly board training, done through a third party and with consultation with the Executive Director
- II. Encouragement to participate and responding with enthusiasm to inquires from representatives.
- III. Requiring more robust reports from faculty representatives.

Support will be ongoing, but Board training is slated to be provided by the end of Summer 2020.

the CASCADE

Secondary Goal IV:

Cascade Reports

Knowing the full story is something that has been unfortunately inaccessible for many parties in the context of student organizations. Understanding the inside context to SUS executive decisions is not always something that can be shared, but an earnest dedication to sharing information is something that needs to be prioritized by SUS and the executive team.

As a way to show this earnest sense of information collaboration, the President and VPI will be offering to meet with the Cascade and discuss the various happenings of the SUS executive committee on a bi-monthly basis. Through this, SUS hopes to rekindle a constructive and mutually beneficial working relationship with our student newspaper, something that should never deteriorate between two different wings of student advocacy.

Correspondence with the Cascade will be on an ongoing, bi-monthly basis.