



(May) June 2020 Monthly

Prepared and Presented by Jessica L. Levesque

Jessica L. Levesque
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Last month in review (meetings, events, Programs, etc.)

May 22:

- Daily reading from Academic

May 25:

- Connect with Vice President Students
- Follow up meeting with Executive team, Student Care, and our ED
- Prep for the Canadian Alliance of Student Associations Foundations Conference

May 26:

- Canadian Alliance of Student Associations Online Foundations Conference

May 27:

- Canadian Alliance of Student Associations Online Foundations Conference
- Elected as **Director, Equity, Diversity and Inclusion** of the Canadian Alliances of Student Associations

May 28:

- Canadian Alliance of Student Associations Online Foundations Conference
- CASA Board meeting

June 1:

- Meeting with Larissa Horne, and VPI to discuss future collaboration between SUS, Abbotsford, UFV and City Studio
- Informal individual check ins with exec team
- Development of social media graphics for Quarantine Chronicles
- Registration for new position as Director, EDI – CASA





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June 2:

- Meeting with Larissa Horne, and VPI to discuss future collaboration between SUS, Abbotsford, UFV and City Studio
- Informal individual check ins with exec team
- Development of social media graphics for Quarantine Chronicles
- Registration for new position as Director, EDI – CASA

June 3:

- Sorting out the logistics behind the U-pass being reinstated during COVID-19
- Strategic planning committee conference
- Weekly Executive Meeting
- Bamboo HR Registration and trial
- B.C. Campus webinar registration

June 4:

- Meeting with Sheila McKay from Student Life to discuss potential projects
- Meeting with Events Manager to discuss social content
- Attended Student Success in 2020: How to engage & retain students in a virtual environment
- Created social media content

June 5 (off):

- SUB Steering committee meet and greet

June 9:

- Meeting with Larissa Horne to discuss experiential learning
- Goal plan
- Weekly Executive Meeting (informal)

June 10:

- Sorting out the logistics behind the U-pass being reinstated during COVID-19
- Strategic planning committee conference
- Weekly Executive Meeting (informal)





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June 11:

- CASA Board of Directors retreat online
- Meeting with Events Manager to discuss kits and masks for students
- Meeting with Events team to discuss all pride aspects of online
- Meeting with ED and Rodrigo to talk about Health and Dental

June 12:

- CASA Board meeting
- Meeting with ED

June 15:

- All SUS staff check in meeting
- Call with Events Manager to discuss kits
- Goal plan
- Connect with ED
- Created social graphics for online

June 16:

- Student Engagement idea meeting with Larissa Horne
- Phone meeting with VPS to discuss events
- Attended online BC Campus webinar - LGBTQ2S+ Students in the Time of COVID
- WEM Informal

June 17:

- WEM Formal meeting
- Goal plan
- Meeting with CIVL Radio, ED, Exec team
- Establishment of reoccurring collaboration meetings with SL, CECE, CCR
- Registration for Stratagem
- Goal

June 18:

- Meeting with CL,CCR, CECE
- Attended UFV Board of Governors meeting to present report
- Phone call with ED and Exec team to debrief from the CIVL Radio meeting





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General Updates from the President

1.1. Conferences

As President, I have worked towards attending as many valuable online webinars and conferences as possible. With COVID-19 moving the world online, the opportunity to attend a larger variety of high-scale conferences is better than before.

CASA Foundations Conference

- At the end of the Digital Foundations Conference, I put forth my name to hold the position of Director of Equity, Diversity and Inclusion at CASA. I won the election and began my position the following day.

Topics covered at conference:

- Strategic plan of the Canadian Alliance of Student Associations
- What is the QSU (Quebec Student Union)
- COVID-19 briefing
- What is CASA
- Political Climate update
- Federal Advocacy Guidebook
- CASA Budget
- Policy statement manual
- CASA Code of conduct
- Policy session
- Roberts rules of order
- Issues concerning our Student Union
- Bylaws and Operating procedures

B.C. Campus

Topics covered at conference:

- LGBTQ2SIA+ Students and COVID-19
- Adapting to Covid-19
- Engaging students in an online world





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2.0 Collaborations

As part of my goal plan as President, I have purposefully dedicated time towards cultivating deeper working relationships with various groups both within UFV and outside of the organization. One key area of collaboration was to work along side Student Life in developing and searching for ideas that would assist in the overall goal of connecting students. On a weekly basis, regular meetings are taking place and starting conversations with Student Life, Experiential learning, and Co-Curricular record.

3.0 CASA

CASA has started fully and as the newly elected Director, EDI there are many different areas that are now in my portfolio. With this new role, I have registered to attend Stratagem, which is an online conference spanning over the month of July that covers many areas of justice, diversity, and equality. In addition, as a member of the NIAC, I will continue to strive to learn more about our indigenous peoples and the ways to support and build together.

3.0 Bamboo HR

At the suggestion of the new Executive Director, SUS has now moved to using Bamboo HR for the entire team. This was a unanimous decision by the entire exec team in an effort to have better reporting, more accurate tracking of employee's days off/paid days off, and team member progress. We plan to try out this program for 3 months at which point we will review it and decide on weather to keep it or not.

4.0 Goal Plans

The SUS Executive team has been working on their goal plans for the year. As of Friday, June 18th, the team completed their first draft of the plan to be presented within the group for suggestions and feedback. After the first draft has been peer review, an official date will be set for the completion of the documents.

Jessica L. Levesque

Jessica L. Levesque, B.B.A.
SUS President

