

It's the



***Even More COMPREHENSIVE,
Even More TRANSPARENT,
BUDGET than ever before.***

for 2012/2013

***presented at the SUS EGM
March 21, 2012.***

**2012-2013 UFV STUDENT UNION SOCIETY
Overview**



	<i>Budget</i> 2010/2011	<i>Actual</i> 2010/2011	<i>Proposed</i> 2011/2012	<i>Actual</i> 2011/2012	<i>Proposed</i> 2012/2013
Revenues	650,000.00	729,728.41	722,327.01	637,241.01	688,640.00
Expenses	650,000.00	716,501.40	626,180.00	690,520.13	682,900.00
Total	-	13,227.01	96,147.01	(53,279.12)	5,740.00

**2012-2013 UFV STUDENT UNION SOCIETY
Revenues**



	<i>Budget</i> 2010/2011	<i>Actual</i> 2010/2011	<i>Proposed</i> 2011/2012	<i>Actual</i> 2011/2012	<i>Proposed</i> 2012/2013
<i>Student Union Fees</i>	590,000.00	690,065.00	690,000.00	588,520.00	650,000.00
<i>Prior Year Balance</i>	-	-	13,227.01	13,227.01	-
<i>Ombuds Fund (PYB)</i>	6,000.00	6,000.00	6,000.00	6,000.00	-
<i>Interest Income</i>	3,500.00	9,362.68	8,000.00	7,294.96	7,000.00
<i>Business Revenue</i>	-	-	-	14,762.42	14,750.00
<i>Event Revenue</i>	44,000.00	20,316.88	1,100.00	810.00	240.00
<i>Health & Dental Revenue</i>	-	-	-	-	10,000.00
<i>Handbook Revenue</i>	-	-	-	2,742.50	2,750.00
<i>ATM Revenue</i>	6,500.00	3,983.85	4,000.00	3,884.12	3,900.00
Total	650,000.00	729,728.41	722,327.01	637,241.01	688,640.00

STUDENT UNION SOCIETY REVENUES and EXPENSES OVERVIEW

STUDENT UNION SOCIETY

The Finance Committee of the UFV *Student Union Society Fee* is budgeting a \$5,740 surplus for the Operational Year 2012/2013.

2012-2013 UFV STUDENT UNION SOCIETY
Revenues

STUDENT UNION SOCIETY
REVENUES

STUDENT UNION SOCIETY FEES

The UFV *Student Union Society Fee* currently sits at \$30 per student per semester. The budgeted amount for Student Union Society Fees is based on the UFV estimated enrollment of approximately 21,000 students over the course of an entire year (not semester enrollment).

OMBUDS FUND (PYB)

In working with UFV to re-write the *Ombuds* policies for UFV, the outdated policies have been scrapped. As such, there is no agreement outlining how much is to be paid in a year to such a fund. Previously, since no Ombudsperson was hired, the funds were expensed, but also counted as revenue for when they were re-allocated the next year.

INTEREST INCOME

This is *Interest Income* that is earned on all funds in Student Union Society bank accounts.

BUSINESS REVENUE

Previously registered as '*Event Revenue*', this line reflected income generated from partnerships with third parties, which could include advertising on SUS items or property, and any exclusivity contracts honoured on SUS-only items. Currently, *Business Revenue* is the funds received for Coke exclusivity in the vending machines on campus.

EVENT REVENUE

Event Revenue now contains only funds received through holding events, and receiving funds through those events.

HEALTH & DENTAL

Health and Dental revenue is the funds received from the StudentCare Networks to cover the Health and Dental administrator position. As this is listed in revenue, this money is expensed in the *Staff Salaries* line. Money has been previously received for this, but it was never separated.

HANDBOOK REVENUE

This is revenue received for advertisements in the *Handbook*. It is intended to offset the expense line, and since it was not budgeted in the Revenue section it should be noted when looking at the Handbook expense budget.

ATM REVENUE

This represents revenues from the *ATM* machine in BBuilding on the Abbotsford campus. Following the installation of ATMs by the University in the last year, UFV and the SUS have entered into a profit-sharing agreement that will add to this revenue stream. There was not enough information to project earnings at the time of preparation of this Budget, however.

**2012-2013 UFV STUDENT UNION SOCIETY
Administrative Costs**



	<i>Proposed</i> 2010/2011	<i>Actual</i> 2010/2011	<i>Proposed</i> 2011/2012	<i>Actual</i> 2011/2012	<i>Proposed</i> 2012/2013
<i>Staff Salaries</i>	118,700.00	130,366.00	122,280.00	127,513.11	145,000.00
<i>Employee Benefits</i>	26,000.00	25,269.49	28,000.00	25,452.07	32,350.00
<i>Office Equipment Leases</i>	-	-	-	17,889.23	11,000.00
<i>Office/Kitchen Expenses</i>	9,000.00	8,436.48	8,600.00	5,826.66	7,000.00
<i>Professional Services</i>	23,000.00	16,789.37	13,000.00	25,894.71	24,000.00
<i>Gift Cards/Certificates</i>	-	80.00	-	150.00	200.00
<i>Bank Charges</i>	-	142.91	-	156.31	200.00
<i>Marketing</i>	25,000.00	28,212.99	25,000.00	16,532.12	16,000.00
<i>Shipping/Postage</i>	-	-	-	938.37	800.00
<i>Printing/Photocopy</i>	3,250.00	6,801.25	7,000.00	547.48	800.00
<i>Telephone (Abby, Chwk) Fax</i>	800.00	3,001.83	1,200.00	3,362.28	1,200.00
<i>Catering</i>	-	-	-	3,838.68	1,000.00
<i>Licences</i>	-	55.00	-	212.70	250.00
<i>Insurance</i>	3,000.00	4,895.00	5,200.00	2,452.02	2,500.00
<i>Professional Development</i>	-	-	-	798.47	2,000.00
<i>Contingency</i>	2,000.00	2,062.84	3,000.00	18.65	3,000.00
<i>Capital Expenses</i>	-	5,585.83	3,000.00	5,590.13	1,500.00
Total	210,750.00	231,698.99	216,280.00	237,172.99	248,800.00

2012-2013 UFV STUDENT UNION SOCIETY Administrative Costs

OPERATIONAL COSTS

STAFF SALARIES

Staff salaries include all staff but the AfterMath Manager's. The 2011-12 Board made the position of Bookkeeper full-time, increasing the salary line in turn.

We predict no major changes in this line.

EMPLOYEE BENEFITS

Employee Benefits are derived from a 19% calculation on *Staff Salaries*, plus any staff parking passes or other non-salary items in their contracts.

OFFICE EQUIPMENT LEASES

Office equipment leases and surcharges for individual prints were contained in the Print/Photocopy line of previous Budgets. However, in those previous Budgets, the monthly charges affiliated with these leases were registered in the Capital Reserve fund.

These expenses have been condensed into one line to show the complete costs of the photocopier leases.

The Society is seeking options to reduce the impact of this line, and as such we've budgeted less for it.

OFFICE / KITCHEN EXPENSES

Office/Kitchen Expenses includes all basic stationery and supply costs in the SUS offices, as well as any costs related to maintaining the small inventory of kitchen items in the office.

Though expenses were lower this year, we predict a continued trend that we've seen through other records.

PROFESSIONAL SERVICES

Professional Services contains any legal fees the Society is charged in support of operations. We predict that this line will see similar use next year.

GIFT CARDS / CERTIFICATES

The *Gift Cards/Certificates* budget is used to issue gift cards to non-directors and non-employees in thanks of services rendered. This is not used for Events or Orientation (Weeks of Welcome). This year, it was used to reimburse a Safe Harbour instructor for training sessions, they provided at UFV for free.

BANK CHARGES

Bank charges are from miscellaneous charges to our VISA accounts.

MARKETING

Marketing is our budget to advertise the Society, and Society-specific items to our membership. Because of the tight financial situation, we have seen fit to reduce this budget.

SHIPPING/POSTAGE

In the course of the Society's operations, it is occasionally necessary to ship or mail correspondence to our members, partners or in the interest of administrative processes.

PRINTING/PHOTOCOPY

In the past, this account held the cost of the office photocopier lease, it now contains all photocopier charges from the UFV Print Room or other outside service providers, as well as any charges for photocopier supplies not covered by our lease contract.

TELEPHONE (ABBY, CHWK) FAX

The *Telephone / Fax* account is used for all Fax charges for photocopiers, and any staff-used phones. We don't predict any major changes here.

CATERING

Catering expenditures are present in other budgets, but had traditionally been divided through a number of budget lines

(such as Contingency or Professional Development). Most of these charges are from the Rivers Restaurant catering Board meetings necessarily hosted at the Trades and Technology Centre.

LICENSES

License fees are required to run the Society in accordance with the Societies Act of B.C.

INSURANCE

The *Insurance* line is for insurance on the liability of the Directors, and the covering of the Society for any losses due to theft, fire, or other disasters.

We've recently renegotiated our contract for insurance and the line reflects the cost of an insurance policy appropriate to the Society's operations.

PROFESSIONAL DEVELOPMENT

Professional development is a new line appearing in the 2012-2013 SUS Budget. It covers the sending of staff out for additional training, and any Directors that attend with them, for the betterment of the Society's operations.

CONTINGENCY

The *Contingency* budget was named '*Miscellaneous*' in past budgets. The *Contingency* budget does have some expenses related to it (any expenses related to administration but not covered by other budgets). Primarily, this year, it is a buffer for other lines.

CAPITAL EXPENSES

Capital Expenses include any hardware purchases by the Society. The purchase of chairs, tables, computers or large items is covered by this account. We have left some room in this budget for replacement of aging hardware in the Society.

**2012-2013 UFV STUDENT UNION SOCIETY
Student Service Costs**



	<i>Proposed</i> 2010/2011	<i>Actual</i> 2010/2011	<i>Proposed</i> 2011/2012	<i>Actual</i> 2011/2012	<i>Proposed</i> 2012/2013
<i>Student Organizations</i>	68,000.00	42,794.01	68,000.00	49,861.99	50,000.00
<i>Grants</i>	25,000.00	23,216.00	20,000.00	21,760.23	15,000.00
<i>Emergency Student Grants</i>	25,000.00	30,000.00	30,000.00	30,000.00	30,000.00
<i>Handbook</i>	17,000.00	18,511.00	18,000.00	19,015.72	16,000.00
<i>Events</i>	40,000.00	35,089.58	34,000.00	10,670.12	15,000.00
<i>CASA Membership fee</i>	16,000.00	20,209.00	26,000.00	22,627.00	26,000.00
<i>Advocacy</i>	23,000.00	16,331.81	18,000.00	-	1,500.00
<i>Conferences</i>	-	-	-	11,613.13	8,000.00
<i>U-Pass Deployment</i>	-	-	-	11,411.71	10,000.00
<i>Casey's / AfterMath</i>	20,000.00	163,990.40	-	140,742.73	80,000.00
<i>Deficit Contingency</i>	-	-	-	-	8,000.00
<i>Orientation</i>	70,000.00	31,849.00	40,000.00	14,498.41	15,000.00
<i>Accessibility</i>	-	4,143.08	14,000.00	18,281.18	12,000.00
<i>International Scholarship</i>	-	-	4,000.00	4,000.00	4,000.00
Total	304,000.00	386,133.88	272,000.00	354,482.22	290,500.00

2012-2013 UFV STUDENT UNION SOCIETY Student Service Costs

MEMBER SERVICES

STUDENT ORGANIZATIONS

The *Student Organizations* line is for funding the activities of Clubs and Associations in the Student Union Society. All funding, whether registration funding or extraordinary funding, for organizations registered with us comes from this budget. We've reduced this amount to better balance the budget.

GRANTS

Grants are monies given to parties that are not Student Organizations. UFV Departments, individual students, and entities external to UFV count under this budget. We've reduced this amount to better balance the budget.

EMERGENCY STUDENT GRANTS

Emergency Student Grants is money given to UFV's Financial Aid department, to be disbursed to students based on financial need. The way and amount-per-student that the emergency grants are given out by is dictated by an agreement already in place with UFV.

HANDBOOK

The *Handbook* line is the funding for printing of the SUS Student Handbook, which are handed out free to students each year. This line is offset by the revenues garnered through advertising sold in the publication. Despite demand, we've reduced this account to better balance the budget.

EVENTS

The *EVENTS* budget has been allocated as a fixed amount for 2012/2013, and that funding has not been directed to specific events as it will be up to next year's Board to decide an events schedule.

The 2012/2013 Events Budget was decreased to reflect the previous year's expenditures, which achieved a solid offering of campus environment. The Events Budget is an important part of

the 2012/2013 Budget as it is the most public face of the Student Union Society, and dedicated to the enjoyment of UFV's students.

CASA MEMBERSHIP FEE

The amount allocated to *CASA Membership* reflects the fee as calculated by the equation used by the Canadian Alliance of Student Associations.

ADVOCACY

The *Advocacy* line was represented by the Lobbying line in past budgets. It has been renamed, and changed to show only costs incurred by the Advocacy Committee and its efforts.

CONFERENCES

The *Conferences* line is to cover conferences that the Society directors and staff attend. Typically these conferences are for training, or collaboration with local, provincial, and national bodies. These expenses were previously accounted for under the Lobbying line, and this budget has been cut to better balance the budget.

U-PASS DEPLOYMENT

The *U-Pass Deployment* line was not previously included in SUS budgets, so the effort was accounted for in other lines. We've separated out the cost so it can be better seen by the membership, and tracked in meetings. This cost includes any part-time help hired to man the deployment stations, laptop rentals required (as we cannot risk student information on personal laptops) and any signage bought to advertise the service.

CASEY'S / AFTERMATH

This line is to budget for any debt that *AfterMath* might incur over the course of an operating year.

The 2011-2012 budget intended for *AfterMath* to break-even; given past actuals, we've seen fit to budget for a deficit next year.

ORIENTATION (WEEKS OF WELCOME)

The *Orientation* line includes any events that were held during September, to the spirit of welcoming students back to the campus. Last year, this took the form of Weeks of Welcome, which is planned to happen again next year.

ACCESSIBILITY

Accessibility is the line for facilitating communication with directors who have disabilities. This takes the form of translators during Board meetings. This line has been reduced to reflect improved booking procedures from the Society.

INTERNATIONAL SCHOLARSHIP

The 2010/2011 SUS Board voted to provide International Students at UFV with financial support to the fixed amount of \$4,000 each year.

Eight (8) applicants a year are chosen by specific criteria to receive the Scholarships.

**2012-2013 UFV STUDENT UNION SOCIETY
Government Costs**



	<i>Budget</i>	<i>Actual</i>	<i>Proposed</i>	<i>Actual</i>	<i>Proposed</i>
	<i>2010/2011</i>	<i>2010/2011</i>	<i>2011/2012</i>	<i>2011/2012</i>	<i>2012/2013</i>
<i>Board Honorarium</i>	99,600.00	80,880.66	99,600.00	88,033.11	124,200.00
<i>Retreat / UnRetreat</i>	12,000.00	6,843.51	8,000.00	7,036.64	7,000.00
<i>Cell Phone Allowance</i>	7,200.00	-	7,200.00	-	500.00
<i>Mileage Allowance</i>	6,000.00	2,744.36	12,000.00	2,620.17	9,000.00
<i>Ombuds</i>	6,200.00	6,000.00	6,200.00	-	-
<i>Senate Reports</i>	3,600.00	900.00	3,600.00	375.00	1,600.00
<i>Elections Committee</i>	650.00	1,300.00	1,300.00	800.00	1,300.00
Total	135,250.00	98,668.53	137,900.00	98,864.92	143,600.00

2012-2013 UFV STUDENT UNION SOCIETY Government Costs

GOVERNMENT COSTS

BOARD HONORARIA

The budgeted *Board Honoraria* for the Executive positions has increased this fiscal year as a result of the approval of an ordinary resolution by the Student Union Society membership at the Annual General Meeting (AGM) in January 2012. This increase brings the President's honouraria to \$1,600 per month, and \$1,050 for the Vice President positions, and comes with an increase in expected time commitment to the Society. This change was recommended by the Office of the Vice President of Finance to the membership of the Student Union Society for three reasons. The time commitment expected of Directors of the Student Union Society in general, and Executive Members in particular, is such that, at the previous rates it was not viable for interested students to fulfill these commitments, continue to be a student and pay tuition, and still be able to

cover basics such as food or rent. These new directives have encouraged an increase in the human resources available for use by the Student Union Society, which has been used to advance student interests on campus and elsewhere.

RETREAT

Costs related to the 2012/2013 Board Orientation *Retreat* have been significantly reduced to reflect the current fiscal realities of the Society. The funding is earmarked for the Board retreat in April, and potentially for an UnRetreat in the Fall following a byelection.

CELL PHONE and MILEAGE

Previously, the maximum allowable amount of mileage reimbursement had been budgeted for. To better balance the budget, we have reduced this line as a reflection of historical data, while still being able to reimburse staff and directors for Society related travel.

Efficient communication and occasional travel to meetings and events are two basic requirements of Board members.

OMBUDS

The *Ombuds* position is in a state of review by both the SUS and the University. Currently it is a defunct position that funds will not be set aside for.

ELECTIONS COMMITTEE

The SUS *Elections Committee* holds responsibility for oversight on SUS election processes and referenda. In the 2011/2012 year, the Elections Committee were involved in a ByElection and Student Union Building Mortgage referendum in the Fall Semester, and the SUS General Election and UFV Activity & Wellness Fee referendum in the Winter Semester. Each member is paid a stipend for their service.

2012-2013 UFV STUDENT UNION SOCIETY
Program Budgets



Health & Dental Funds			
	2010/2011	2011/2012	
Fees	718,283.68	704,447.60	Revenue
PYB	560.91	(800.00)	
Reserve Withdraw	-	28,224.24	
Premiums	703,190.44	731,871.84	Expense
Net Total	15,654.15	(0.00)	

U-Pass Income			
	2010/2011	2011/2012	
Fees	920,130.00	785,915.65	
PYB	124,654.30	70,317.30	
Total	1,044,784.30	856,232.95	

U-Pass Expenses			
	2010/2011	2011/2012	
Chwk/Abby Transit	664,509.46	670,757.98	
Abby Leisure	110,751.58	111,793.00	
Chwk Leisure	51,912.00	53,599.15	
MSRH	147,293.96	88,732.00	
Total	974,467.00	924,882.13	
Net Total	70,317.30	(68,649.18)	



SUS Reserve Funds

	2010/2011 Actuals	2011/2012 Actuals	
Capital Reserve	116,264.26	95,358.06	
Operating Budget Contributions	0.00	0.00	
Withdrawals	20,906.20	53,279.12	
Year-End Balance	95,358.06	42,078.94	
Health and Dental Reserve	82,600.15	78,890.52	
Fee Contributions	0.00	0.00	
Withdrawals	3,709.63	28,224.24	
Year-End Balance	78,890.52	50,666.28	
SUB Reserve	1,322,429.09	2,115,111.22	
Fee Contributions	772,952.52	783,090.17	
Interest	19,729.61	27,040.22	
Year-End Balance	2,115,111.22	2,925,241.61	

2012-2013 UFV STUDENT UNION SOCIETY Program Budgets

PROGRAM BUDGETS

While the Board of Directors of the **Student Union Society** has complete control and oversight as to the disbursement of funds in the Operational Budget, the **Student Union Society** nevertheless is responsible for a number of assets and accounts which are not directly accessible, but are the basis for the services the Student Union Society provides to its members. The U-Pass fee, Student Union Building fee and Health & Dental fee are all examples of this.

The U-Pass fee, of \$40 per semester per student and the Student Union Building (SUB) fee of \$35 per semester per student are universal and mandatory, and are collected along with the general **Student Union Society** Fee of \$30, which funds our operational budget.

The U-Pass, SUB, and Health & Dental fees are collected as the result of a majority vote in referenda conducted by the **Student Union Society**, and all are bound through legal agreements. As a result, monies gathered from these fees come into the possession of the **Student Union Society** at specific

points in the year, and are then paid out to the appropriate payee.

It is important to stress here that the **Student Union Society**, while it collects these fees and pays them out on behalf of its membership, does not have discretion on these funds as it does for the Operational Budget. Due to the nature of the legal agreements each of the above fees is subject to, the ability of the **Student Union Society** to move funds from one account to the next is severely restricted, if not forbidden.

HEALTH & DENTAL RESERVE FUND

The Health and Dental Reserve Fund (HDRF) exists to cover any unexpected increases in claims over the fiscal year. As the costs of health insurance increase, the choice is left to the SUS Board whether to increase the

Health & Dental fee or reduce the insurance coverage offered by the plan every year.

The Health and Dental Plan (HDP) fee of \$159.62 per year (September to August) is mandatory only for those members not already covered under a comparable health plan; as a result, the HDP fee is only paid by

40 to 50 per cent of members.

The HDP costs are paid out to StudentCare, the Health and Dental Plan provider, on a biannual basis in Quarter 2 and Quarter 4 of the fiscal year, as determined by a legal agreement between StudentCare and the **Student Union Society**.

U-PASS FUND

The UFV Student Union Society U-Pass program provides SUS members with unlimited transit within Mission, Abbotsford and Chilliwack; access to local fitness cen-

tres; discounts at local businesses; and – for anyone who registers before the end of the Winter 2012 semester – gives access to the MySafeRideHome program until April 2013. Due to the financial constraints presented

on the program, the MySafeRideHome component of the program is being removed so that the expenditures of the program better reflect the \$40 per student per semester fee the U-Pass is based on.

STUDENT UNION BUILDING RESERVE

The Student Union Building Reserve is where the money gathered by the SUB Fund is collected for use in the process of constructing the Student Union Building on

the Abbotsford Campus.

The SUB will be completed as a partnership between the SUS and the University with. Groundbreaking is planned for June 2012 and the building is planned to open in the Fall semester of 2013.

In December 2011, the membership voted in a referendum to allow the SUS to take a \$10 million mortgage to take the place of funding that had been expected from the provincial government.

CAPITAL RESERVE

The Capital Fund (CF) exists to cover costs related to capital upgrades undertaken by the Student Union Society. Similar to the restricted accounts which

the **Student Union Society** operates, the reserve funds (HDRF and CF) are not subject to full discretionary power by the Board. Unlike the restricted accounts, however, the Board does have more power

to disburse the funds as it sees fit, but has historically limited itself, especially in regards to the CF, to only purchases or payments which can be shown to categorically account for a capital upgrade.

2012-2013 UFV STUDENT UNION SOCIETY
AfterMath socialhouse



	2010/2011 Budget	2010/2011 Actual	2011/2012 Budget	2011/2012 Actual	2012/2013 Budget
Food Service Revenue	70,000.00	91,599.86	165,940.00	87,820.89	156,000.00
Alcohol Revenue	82,000.00	66,577.11	100,500.00	51,619.57	60,000.00
Other Revenues	4,000.00	1,380.25	20,500.00	6,315.50	9,450.00
Total	156,000.00	159,557.22	286,940.00	145,755.96	225,450.00

Revenue

	2010/2011 Budget	2010/2011 Actual	2011/2012 Budget	2011/2012 Actual	2012/2013 Budget
Wages (Manager and Staff)	68,000.00	129,751.88	67,000.00	129,047.94	123,800.00
Payroll Benefits	3,200.00	7,467.06	6,100.00	10,639.00	14,050.00
Incentives	2,000.00	-	-	-	-
Janitorial Supplies	2,000.00	9,294.93	8,000.00	1,963.24	2,000.00
Non-alcoholic supplies	39,000.00	97,332.65	73,000.00	84,845.39	90,000.00
Alcohol supplies	40,000.00	43,870.97	40,000.00	26,024.88	40,000.00
Contracted Services	4,500.00	8,422.92	6,500.00	3,178.72	3,500.00
Furniture and Equipment	-	908.46	2,000.00	3,602.81	1,000.00
Equipment Maintenance	-	5,550.76	4,500.00	4,001.26	5,000.00
Equipment Lease	-	1,460.50	-	5,194.44	2,500.00
Department Travel	-	62.65	100.00	17.80	-
Bank Charges	1,000.00	3,287.62	1,500.00	3,216.56	3,200.00
Misc.	4,700.00	5,304.24	3,500.00	3,055.18	3,000.00
GST/PST/HST	8,000.00	12,033.48	13,000.00	13,126.36	13,000.00
Insurance	1,800.00	3,600.00	3,240.00	4,260.00	3,400.00
Licensing	500.00	230.00	1,000.00	1,534.95	1,085.00
Promotions/Events	1,300.00	260.00	1,500.00	5,633.82	600.00
Outstanding Debt (Same Year)	-	-	56,000.00	-	-
Total	176,000.00	328,838.12	286,940.00	299,342.35	306,135.00
Net Total	(20,000.00)	(169,280.90)	-	(153,586.39)	(80,685.00)

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AfterMath socialhouse

AfterMath is the on-campus licensed social space run by the Student Union Society. It has traditionally been budgeted to run a deficit as a service to our members. In 2011, with a new manager and the SUS Bookkeeper overseeing operations a number of administrative problems were sorted out.