

The University of the Fraser Valley Student Union Society (SUS) is a BC Not-For-Profit Society representing and serving UFV students. The SUS manages the Student Union Building and facilitates a number of services such as the UFV Campus Connector, food services, and the student health and dental plan. SUS also provides support to an active community of student clubs and associations, organizes community events, and provides wellness and developmental programming. As the official representative body of UFV students, our mission is to create a strong, unified student voice, provide services and developmental opportunities to our members, and advocate on behalf of the interests of the UFV student community.

UFV – SUS Gender Equality Commissioner

Work Schedule: 5 – 10 hours weekly, hours set in consultation with Executive Director

Reporting to: Vice President Students and Executive Director

POSITION DESCRIPTION

The Gender Equality Commissioner is responsible for researching and identifying issues, primarily in service of female-identifying UFV students. The Gender Equality Commissioner research will examine solutions to these issues and provide recommendations to the VP Students and to the Executive Director on support services, resources, and programming that would be supportive of this community and informative to the general community.

The Gender Equality Commissioner may also be asked to work with other non-for-profit organizations in the Abbotsford and Chilliwack community to create programming/activities/events/campaigns that provide support to the female-identifying UFV students or assist in building community and leadership on campus.

RESPONSIBILITIES AND DUTIES OF THE GENDER EQUALITY COMMISSIONER

The Gender Equality Commissioner has specific responsibility for a variety of functions, including but not limited to the following:

- Provide feedback and information to the VP Students and Executive Director regarding issues that affect female-identifying UFV students.
- Conduct research on sexist or misogynistic behaviour; sexual violence; and microaggressions occurring on campuses and in the local community.

- Research studies about challenges faced by female-identifying students seeking a university education.
- Conduct research on protocols in North American universities for responding to sexual violence on campus and in communities around campuses.
- Review new pedagogical studies about challenges faced by female-identifying students attending universities and write briefs on the studies to be provided to the VPS and Executive Director.
- Provided strategies to the VPS and Executive Director for:
 - Providing support for female-identifying students at UFV,
 - Programs, events, services designed to support and build community among female-identifying students.
- Inform the UFV community about campus and community resources for women.
- Liaise with women's and trans resource/support organizations in the Fraser Valley.
- Work with the SUS Events Manager, VP Students, and Executive Director to organize and execute at least one community event per month, where events are designed to create community or to raise awareness about the unique challenges facing women on campus.
- Provide to the VPS and VPE, recommendations for advocacy goals and projects aimed at creating a campus that is more aware and accepting of women and trans students. □ Adhere to UFV and UFVSUS bylaws, policies, and procedures.
- **The Gender Equality Commissioner will be required to attend mandated training sessions as determined by the Executive Director and VPE (active bystander, disclosure training, SafeTALK training, etc.).**
- Communicate with other gender equality centres/support services about prospective services and programming to be offered at UFV.
- Other projects and duties as assigned by the VPS and Executive Director.

QUALIFICATIONS AND ASSETS

Research Experience and Skills: The Gender Equality Commissioner position requires strong research skills and academic experience in one or more of the following academic disciplines is an asset: sociology, psychology, or the humanities.

Written Communication Skills: : The Gender Equality Commissioner must have highly developed writing skills by which to write reports, briefs, and studies.

Interpersonal Communication: : The Gender Equality Commissioner position requires strong interpersonal communication skills, given the need to work concurrently with the SUS Executive, Executive Director, and various community stakeholders.

Group Facilitation: The Gender Equality Commissioner should have effective group facilitation skills to ensure a positive and productive experience for students participating in

any discussions about issues and trends challenging female-identifying UFV students. The Gender Equality Commissioner Coordinator must be committed to being a co-learner capable of collaborating with a diverse student population. Specifically, the Gender Equality Commissioner must:

- Work with and treat all people respectfully regardless of age, gender, race, physical appearance, sexual orientation, and cultural context.
- Exercise a professional work ethic, demonstrate good judgement, tact, initiative, and high degree of diplomacy.
- Effectively manage the activities of the Equity-Diversity-Inclusivity Centre and space and the archiving of documents.
- Work both independently and cooperatively.
- Maintain confidentiality regarding personal information collected and archived in strict compliance with BC's privacy legislations (PIPPA).

TERM OF EMPLOYMENT

Weekly schedule will be set by the Executive Director and will, within reason, accommodate the employee's academic schedule. This is a term contract the dates for which are negotiable but will not extend beyond one semester but can be renewed if agreed upon by the employee and UFV SUS. . Applicants must be current students of UFV and take at least one course in both the fall and winter semesters.

SALARY

\$13.95 per hour plus 4% vacation pay.

CLOSING DATE

Applications will be accepted until 11:59 PM, April 19th, 2019. Position starts May 1st 2019.

APPLICATION PROCEDURE

Please send a cover letter and resume to UFV SUS at hr@ufvsus.ca.

We thank all applicants for their interest; however, only selected candidates will be contacted for an interview.