

SUB STEERING COMMITTEE MEETING

March 23, 2017- 1:00PM

Abbotsford S3102

In attendance: Jackie Hogan, Sukhi Brar, Ashmeet Saran and Mark Wellington

Regrets: Mark Goudsblom and Jody Gordon

Guest: Kyle Baillie

1. Welcome

2. Approval Items

2.1 Agenda: March 23, 2017

Addition of Agenda Item: 3.5 New AD Media

2.2 Minutes: November 1, 2016 & December 15, 2016

3. Items

3.1 Action Items from past minutes- all action items from past minutes have been completed.

3.2 Cafeteria Style Sink- The Student Life Kitchen was initially designed with a different purpose in mind: it wasn't intended to be a commercial kitchen. Recently, the usage has increased rapidly at a large scale. The kitchen is just one sink short of being named as a commercial kitchen (currently, the kitchen is inspected regularly but after getting a 'commercial kitchen license', it will be inspected only once a year). With the commercial kitchen, a special license from Fraser Health won't be required. **Action Item:** Kyle Baillie can proceed with installation with the cafeteria-style sink as planned.

3.3 SUB Great Hall Signage-the Great Hall plaque card will not be pre-installed. It will be installed after the event. **No action item.**

3.4 Un-gendering of second floor washrooms- the initial ask was to have a gender neutral washroom. After research was done and data collected, it came to attention that there are certain building protocols (minimum number of gendered washrooms, etc) that have to be followed. As a result, it was decided that only the 2nd floor washrooms would be converted to a gender neutral multi-stall washroom with a total cost between \$2,000 to \$3,000. There would be a plaque/description on the wall next to the 2nd floor washrooms to explain the purpose. **Action Item:** Sukhi get in touch with UFV Facilities to inquire on installation of the plaque.

3.5 New AD Media- Washroom boards will be out up in each washroom by New AD media. There is no conflict between Rogue Media and New AD Media because Rogue Media doesn't have this service available in their package. **Action Item:** Mark Wellington will connect with Craig Toews to discuss if New AD Media would be a better option (i.e. is it more feasible and what kind of a potential revenue source is it).

4. Adjournment

*Addition of UFV International kiosks in the SUB as an agenda item for the upcoming SUB committee meeting.