

BOARD MANDATE POLICY

APPROVAL AUTHORITY	Board of Directors
RATIFIED BY	Board of Directors
RELATED DOCUMENTS	Responsibilities of a Director Policy, Bylaws

PURPOSE

The purpose of this policy is to provide the list of mandates that sitting Board members are charged with fulfilling, the process of creating mandates and the details of mandates distribution.

DEFINITIONS

“Board” refers to the SUS Board of Directors.

“Board Representative” refers to members of the Board who are voted in to represent the Society.

“Executive Committee” refers to the SUS President, Vice President Internal, Vice President External and Vice President Students;

“Mandate” refers to the role of representing a particular group of communities on the Board of Directors, as defined in the bylaws.

PART I: PARAMETERS AND EXPECTATIONS

1. Eligibility

- 1.1. Only elected Board Representatives At-Large may hold a mandate.
- 1.2. A Board Representative must not hold more than one standing mandate at any given time.
- 1.3. Board Representatives may hold mandates for successive terms, provided there is no contest from other Board members for the mandate.

2. Appointment

- 2.1. Mandates are assigned at the first Board meeting of the term. Board Representatives are encouraged to volunteer for mandates should their schedules allow it.
- 2.2. Should two or more Board Representatives wish to take a mandate, the Board will hold a vote on who will hold the mandate.
- 2.3. Should a Board member cease holding a mandate for whatever reason, that mandate will be reassigned at the next Board meeting.

3. Mandate Classification

3.1. There are two types of mandates: Standing and Special Purpose.

3.1.1. Standing mandates are Board mandates that are expected to be assigned each term.

3.1.1.1. Standing mandates cannot be altered or removed by any process other than by the revision of this policy. See *Part II* of this policy for a full list of standing mandates.

3.1.2. Special Purpose mandates are mandates designed to be held for either a single term or until their primary objective is complete. Examples would include a COVID-19 mandate or a mandate concerning a specific SUS advocacy campaign.

3.1.2.1. Special Purpose mandates may be created by a majority vote of the Board following a written proposal on why the mandate is necessary and how it will work to accomplish its objective.

3.1.2.1.1. Special Purpose mandate proposals must also demonstrate prior willingness on the Board to accept the mandate's assignment.

4. Expectations

4.1. Representatives are expected to hold and fulfill their mandates for the entirety of their terms. If a Representative is no longer able to hold a mandate, they must give sufficient notice to the Board as well as the reasoning why.

4.2. Representatives who hold mandates will lead discussions at each Board meeting detailing the activities and significant developments of their respective communities.

4.3. Representatives who hold mandates are expected to make themselves available to members of the mandate's community, and relay any SUS-related concerns to the Board.

4.4. Representatives who hold mandates are expected to contribute to the Executive Goal Plan and convey the advocacy goals to students.

PART II: STANDING MANDATE LIST

5.1. Accessibility Mandate

5.1.1. The Accessibility mandate charges Board Representatives At-Large to advocate on behalf of and for students with disabilities. Responsibilities include:

5.1.1.1. Ensuring that the SUB and UFV spaces remain accessible for students with physical and mobility disabilities; and

5.1.1.2. Coordinating with the Executive Committee and SUS lobbying alliances on advocacy issues that concern students with disabilities.

5.2. International Mandate

5.2.1. The International mandate charges Board Representatives At-Large to advocate on behalf of and for international students. Responsibilities include:

5.2.1.1. Bringing forward international student issues to the Board;

5.2.1.2. Coordinating with the Executive Committee and SUS lobbying alliances on advocacy issues that concern international students; and

- 5.2.1.3. Making themselves available to international students for advice and support, as well as connecting international students with the relevant and appropriate resources.

5.3. Residency Mandate

- 5.3.1. The Residency mandate charges Board Representatives At-Large to advocate on behalf of and for students living on campus. Responsibilities include:

- 5.3.1.1. Bringing forward issues concerning students living on campus to the Board;
- 5.3.1.2. Liaisoning with the UFV residency coordinator regarding mutual issues; and
- 5.3.1.3. Attending public UFV Senate, Board of Governors and committee meetings when the agenda includes items related to UFV student residence.

5.4. JEDI Mandate

- 5.4.1. The JEDI mandate charges Board Representatives At-Large to advocate for issues related to Justice, Equity, Diversity and Inclusion. Responsibilities include:

- 5.4.1.1. Bringing forward issues or student concerns regarding JEDI;
- 5.4.1.2. Liaisoning with the SUS Vice President External and/or the UFV Director of Equity, Diversity, and Inclusion or the relevant UFV EDI body, or committee, on external issues; and
- 5.4.1.3. Attending public UFV Senate, Board of Governors and committee meetings when the agenda includes items related to EDI initiatives.

5.5. Applied & Technical Studies Mandate

- 5.5.1. The Applied and Technical Studies mandate charges Board Representatives At-Large to advocate for issues related to applied and technical studies. Responsibilities include:

- 5.5.1.1. Bringing forward issues concerning students in the Faculty of Applied & Technical Studies and the Trades & Technology Centre (TTC);
- 5.5.1.2. Liaisoning with the Faculty of Applied & Technical Studies on issues of mutual interest; and
- 5.5.1.3. Attending public UFV Senate, Board of Governors and committee meetings when the agenda includes items related to applied and technical studies.

5.6. Health Sciences Mandate

- 5.6.1. The Health Sciences mandate charges Board Representatives At-Large to advocate for issues related to the faculty of health sciences. Responsibilities include:

- 5.6.1.1. Bringing forward issues concerning students in the Faculty of Health Sciences;
- 5.6.1.2. Liaisoning with the Faculty of Health Sciences on issues of mutual interest; and
- 5.6.1.3. Attending public UFV Senate, Board of Governors and committee meetings when the agenda includes items related to the health sciences.

5.7. College of Arts Mandate

- 5.7.1. The College of Arts mandate charges Board Representatives At-Large to advocate for issues related to the College of Arts. Responsibilities include:

- 5.7.1.1. Bringing forward issues concerning students in the College of Arts;

- 5.7.1.2. Liaisoning with the College of Arts on issues of mutual interest; and
 - 5.7.1.3. Attending public UFV Senate, Board of Governors and committee meetings when the agenda includes items related to the health sciences.
- 5.8. Faculty of Science Mandate
- 5.8.1. The Faculty of Science mandate charges Board Representatives At-Large to advocate for issues related to the Faculty of Science. Responsibilities include:
 - 5.8.1.1. Bringing forward issues concerning students in the Faculty of Science;
 - 5.8.1.2. Liaisoning with the Faculty of Science on issues of mutual interest; and
 - 5.8.1.3. Attending public UFV Senate, Board of Governors and committee meetings when the agenda includes items related to the Faculty of Science.
- 5.9. Faculty of Business & Computing Mandate
- 5.9.1. The Faculty of Business and Computing mandate charges Board Representatives At-Large to advocate for issues related to the Faculty of Business and Computing. Responsibilities include:
 - 5.9.1.1. Bringing forward issues concerning students in the Faculty of Business and Computing;
 - 5.9.1.2. Liaisoning with the Faculty of Business and Computing on issues of mutual interest; and
 - 5.9.1.3. Attending public UFV Senate, Board of Governors and committee meetings when the agenda includes items related to the Faculty of Business & Computing.