



Student Union Society  
**Responsibilities of a  
Board Member Policy**

EFFECTIVE: November 24 2007

AMENDED: March 21 2014

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AUTHORITY: Governance Committee

RATIFIED BY: Board of Directors

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RELATED DOCUMENTS:

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**Purpose**

This policy lists the responsibilities and duties of all members of the SUS Board of Directors.

**Responsibilities**

1. A director must act honestly, in good faith, in the best interests of the society, and exercise the care, diligence, and skill of a reasonably prudent person, in exercising the powers and performing the functions of a director.
2. A director who is, directly or indirectly, interested in a proposed contract or transaction with the Society must disclose fully and promptly the nature and extent of the interest to each of the other directors.
4. To understand that the role of the Board is to act as an oversight body, and is not involved in the day-to-day operations, administration, or management processes.
5. To represent the Faculty or group of students the director is elected to represent (i.e. Faculty of Arts rep should represent students in academic programs under the Faculty of Arts),
6. To behave respectfully and professionally toward other board members, student union staff, and members both publically and privately (this includes all forms of media such as news articles and social media platforms).
7. To speak freely at Board meetings, but support policies, programs and decisions once established.
8. To recognize the President as the primary spokesperson for The Society, and as the only person authorized to speak for the Board or the Society.
9. To ensure that legal, regulatory and accountability obligations are met.
10. To attend and participate in all Board and General Meetings.
11. To miss no more than three (3) Board meetings in a year.
12. To work within the AGM approved SUS budget.
13. To acquire a working knowledge of the BC Society Act, SUS Bylaws and Policies, Robert's Rules, and any other items governing the business of the Society.
14. Be aware of current issues concerning your Faculty or community for which you were elected and bring them to the Board when necessary.